



Victorian Pharmacy Authority

ABN 77 875 845 822

Level 2, 15-31 Pelham St, Carlton Vic 3053

Tel: 03 9653 1700

Email: enquiries@pharmacy.vic.gov.au

**NOTIFICATION OF COMMENCEMENT OF A NEW PHARMACY
DEPARTMENT & PAYMENT OF LICENCE FEE**

NOTIFICATION OF COMMENCEMENT

Name of owner Contact email.....

Commenced the pharmacy department at:

Hospital name.....

Street Address.....

Suburb..... **Postcode**.....

Email.....

on (insert date of commencement of new ownership): / /

Name of the Pharmacist in charge of day to day operations of the pharmacy department:

Signed.....

Signature:

Date:

ANNUAL LICENCE FEE PAYMENT

Pro-rata annual licence in accordance with the fee schedule for period **1 May 2020 to 30 April 2021**

Notification date	Pro-rata Licence fee
1 July to 30 September	\$375.00 (full fee)
1 October to 31 December	\$281.25
1 January to 31 March	\$187.50
1 April to 30 June	\$93.75

Please go to the Victorian Pharmacy Authority website www.pharmacy.vic.gov.au to pay the relevant fee under “**Forms/payments**”.

To lodge this notification of commencement form by email or post, print the receipt and attach it to this form.

Note: This form will not be processed without the receipt of the payment.

Send to: VICTORIAN PHARMACY AUTHORITY

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