



### Victorian Pharmacy Authority

ABN 77 875 845 822  
Level 2, 15-31 Pelham St  
Carlton Vic 3053

Tel: 03 9653 1700 Fax: 03 9653 1750 Email: enquiries@pharmacy.vic.gov.au

### Form VP36a

## NOTIFICATION OF COMPLETION OF NEW PHARMACY DEPOT PREMISES and PAYMENT OF REGISTRATION FEE

Complete and lodge this form to obtain Conditional Registration of your new pharmacy depot premises.

You must have Conditional Registration **BEFORE** you stock the new depot premises with scheduled medicines and **BEFORE** you open the depot for business.

The Authority will use your form as the basis of its decision to grant or refuse Conditional Registration.

It is an offence under the Pharmacy Regulation Act 2010 to obtain registration of premises by fraud or false representation, or false declaration.

**Business name and address of depot premises:**

.....  
.....  
..... P/code.....

Depot Telephone number ..... Depot Fax number .....

Depot Email .....

**Declaration by Proprietor or Pharmacist appointed to be regularly and usually in charge**

*I declare that the above mentioned premises were completed according to the plans, specifications and information contained in the application on:*

*Insert date of completion*

Name	Reg No	Position

**Signature** \_\_\_\_\_

**ANNUAL REGISTRATION FEE PAYMENT**

Enclosed is payment of the prorata annual registration in accordance with the fee schedule below.

**Fee Schedule for the period 1 May 2019 to 30 April 2020**

Notification date	Pro-rata registration fee
1 July to 30 September	\$75.00 (full fee)
1 October to 31 December	\$56.25
1 January to 30 March	\$37.50
1 April to 30 June	\$18.75

Payment method (*Please tick* )

CHEQUE Payable to **Victorian Pharmacy Authority**

MONEY ORDER                       CREDIT CARD (CC)

**VISA or MASTERCARD ONLY**

(Please circle)

Name on credit card

.....

Credit Card Number:

                

Expiry Date:   /

CVV

.....

SIGNATURE OF CREDIT CARD HOLDER

Personal information on these forms is collected for the primary purpose of administering the Pharmacy Regulation Act 2010. Personal information will not be disclosed to any other person or agency unless you have given us permission, or we are required or authorised by law. For further information on collection and disclosure of personal information by the Authority, or how to request access or correction to your personal information, please refer to the Authority's Privacy Collection Notice and Privacy Policy.