

## Public Interest Disclosures

The Victorian Pharmacy Authority (The Authority) is committed to the aims and objectives of the *Public Interest Disclosures Act 2012* which are to:

- Encourage and facilitate disclosures about improper conduct in the public sector, and detrimental action taken in reprisal for disclosures;
- Provide protections for those who make disclosures, and who may suffer detrimental action; and
- Provide for the confidentiality of the content of disclosures and the identity of those who make disclosures.

The Authority will not tolerate improper or corrupt conduct by its employees, officers or members. The Authority encourages employees, officers, members and the public to report known or suspected incidences of corrupt or improper conduct and will take all reasonable steps to protect people against detrimental action that might be taken against them in reprisal for the making of the disclosure.

<b>Improper Conduct</b>	Includes: <ul style="list-style-type: none"> <li>• Corrupt conduct;</li> <li>• Criminal offence;</li> <li>• Serious professional misconduct;</li> <li>• Dishonest performance of public functions;</li> <li>• Intentional or reckless breach of public trust;</li> <li>• Intentional or reckless misuse of information;</li> <li>• Substantial mismanagement of public resources;</li> <li>• Substantial risk to health or safety of a person;</li> <li>• Substantial risk to the environment;</li> <li>• Conduct of any person that adversely affects the honest performance by a public officer in their functions;</li> <li>• Conduct of any person that is intended to adversely affect the performance of a public officer of their functions for the benefit of the other person.</li> </ul>
<b>Corruption</b>	Dishonest activity in which an Authority member, Registrar, employee or contractor of the Authority acts contrary to the interests of the Authority and abuses their position of trust in order to achieve some personal gain or advantage for themselves or for another person or entity.
<b>Fraud</b>	Dishonest activity causing actual or potential financial to any person or the Authority including theft of moneys or other property by employees or persons external to the Authority and where deception is used at the time, immediately before or immediately following the activity. This also includes the deliberate falsification, concealment, destruction or use of falsified documentation used or intended for use for a non-business purpose or the improper use of information or position for financial benefit.
<b>Public Interest Disclosure</b>	A disclosure by a natural person of information that shows/tends to show or information that the person reasonably believes shows/tends to show improper conduct or detrimental action.

### Making a disclosure about the Authority and/or its employees and officers:

If you wish to make a public interest disclosure (PID) about the Authority or any of its employees, officers or members, you *must* make your disclosure directly to the Independent Broad-based Anti-Corruption Commission (IBAC) in accordance with their procedures and guidelines. The Authority is not authorised under the *Public Interest Disclosures Act* to accept a PID.

## Quick Reference Guide to Public Interest Disclosures

<b>Who can make a disclosure?</b>	<p>Any individual or group of individuals.</p> <p>A disclosure <i>cannot</i> be made by a business or company.</p>
<b>How do I make a disclosure?</b>	<p>Verbally or in writing (but not by fax) in accordance with specific procedures.</p>
<b>What can I make a disclosure about?</b>	<p>Known or reasonably suspected Improper conduct engaged in, and/or detrimental action taken by, public bodies or public officers performing public functions.</p> <p>This includes the Authority and its employees, officers and members.</p>
<b>To whom can I make a disclosure?</b>	<p>If you wish to make a public interest disclosure about the Victorian Pharmacy Authority you must make that disclosure to:</p> <p>The Independent Broad-based Anti-corruption Commission (<b>IBAC</b>)</p> <p>Level 1, North Tower 459 Collins Street Melbourne Victoria 3000</p> <p>GPO Box 24234, Melbourne VIC 3001</p> <p><a href="http://www.ibac.vic.gov.au">www.ibac.vic.gov.au</a></p> <p>1300 735 135</p>
<b>Further information</b>	<p>Refer to the IBAC website (<a href="https://www.ibac.vic.gov.au/reporting-corruption/public-interest-disclosures">https://www.ibac.vic.gov.au/reporting-corruption/public-interest-disclosures</a>)</p>
<b>VPA's fraud and corruption control procedure</b>	<p>Contact the VPA Registrar <a href="mailto:registrar@pharmacy.vic.gov.au">registrar@pharmacy.vic.gov.au</a></p>